Capstone Committee

Meeting Notes 3/4/2015

In attendance: Lisa Hendrix, Caroline Lurgio, Linda Cordial, Courtney Christopher , Lisa Moser, Nancy Larum, , Brian Connelly, Deb Hendricks, Joe Slemberger, Beth Huguet, Rhian Clark, Shannon Pinkston

Absent: Elizabeth Colantuono, Alan Pfister, Charlene Young, Sally Ann Chisholm

Agenda items:

1. Chair reviews email to send to staff.
2. This meeting will be focused on the long-term goals
   1. Backwards plan
      1. Current model is working from a place of strength
      2. Planning backwards, what needs to be accomplished by September 2017.
      3. Summer 2017 – print shop work, and binders created
      4. Before June 2017 – Editing
      5. Semester 2 (spring break) 2017 – Final Draft
      6. Semester 1 2016 - consensus on components
      7. Summer 2016 –
      8. Semester 2 2016 – solid design
      9. Semester 1 2015 – rough idea of accountability
      10. Summer 2015 –
      11. Spring Break 2015 – innovation & purpose
   2. Inquiry – innovation:
      1. Chair will have the web site coordinator change the web page title from Senior Project to Senior Capstone. Chair has set up a page for teachers to address concerns, ideas, brainstorming.
      2. Chair proposes two protocols for the Capstone Team to establish “purpose.”
         1. Five Why’s
         2. 50 Questions
      3. Next step is using the protocol “What if”
      4. The final step is “How.”
3. Re-reading of the email. A reminder to Team to encourage staff members to read the email thoroughly and to have conversations either during department meetings or during common planning periods to prepare for the March 19th staff meeting.